



Abbey Community Centre

socialise - energise - get wise



Abbey's new volunteer registration form

About you																																	
1.	Volunteer role you'd like to do with us:																																
2.	Where did you find out about this volunteer opportunity?																																
Your availability																																	
3.	<p>a. When would you like to volunteer with us?</p> <table border="1"> <thead> <tr> <th></th> <th>Mon</th> <th>Tue</th> <th>Wed</th> <th>Thurs</th> <th>Fri</th> <th>Sat</th> <th>Sun</th> </tr> </thead> <tbody> <tr> <td>morning</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>afternoon</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>evening</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>b. How often can you volunteer with us? <i>once only, occasionally, once a week, a few days a week, once every two weeks, monthly, other</i></p> <p>c. Over what length of time do you anticipate volunteering with us for? <i>once, 1-3 months, 3-6 months, 6-12 months, ongoing</i></p>		Mon	Tue	Wed	Thurs	Fri	Sat	Sun	morning								afternoon								evening							
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5.	Your full address (please include your post code):																																
6.	<table border="1"> <tr> <td>Your contact phone number</td> <td>Your email address</td> </tr> </table>	Your contact phone number	Your email address																														
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How we can contact you																																	
7.	<p>Do we have your permission to contact you about your volunteering with us, and also to keep you updated on our centre's activities, opportunities and events by:</p> <table border="1"> <thead> <tr> <th></th> <th>yes</th> <th>no</th> </tr> </thead> <tbody> <tr> <td>post</td> <td></td> <td></td> </tr> <tr> <td>occasional phone call</td> <td></td> <td></td> </tr> <tr> <td>occasional text message</td> <td></td> <td></td> </tr> <tr> <td>email</td> <td></td> <td></td> </tr> </tbody> </table>		yes	no	post			occasional phone call			occasional text message			email																			
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Emergency contact information																													
8.	Your emergency contact's name	Their relationship to you																											
9.	Your emergency contact's phone number																												
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Any other reason/s? Please say:																													
Related experience, skills, qualifications, abilities you might have																													
11.	Have you any experience, skills, qualifications, abilities related to this volunteer role? If yes, please briefly describe:																												
Why this volunteer role appeals to you																													
12.	a. Please say in a few words why this volunteer role appeals to you:																												
	b. Please say in a few words why you think you'll be good in this volunteer role:																												
Please note questions 13 to 20 are optional. However, any answers you provide will help us report more thoroughly to our centre's funders, and help us monitor how well we're reaching different groups of people with our volunteering opportunities																													
13.	Your gender	<i>female, male, non-binary</i>																											
14.	Your date of birth																												
15.	How do you describe your ethnicity? <i>Some examples "White British" or "Asian British"</i>																												
16.	Is this the first time you've applied to become a volunteer?																												
17.	What's your current job / occupation (or most recent)?																												
18.	Your current employment status: <i>full time, part time, not employed, retired, student, self-employed, career break, looking for work, other</i>																												
19.	Do you consider yourself a person with a disability or long-term illness?																												

20.	<p>Do you consider yourself to have carer responsibilities? <i>A carer is someone responsible for the care and support of a disabled, elderly or sick partner, relative or friend who is unable to care for themselves</i></p>
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Declarations

(1) safeguarding children and adults at risk

<p>Do you know of any reason that would stop your ability to volunteer with children (under 18s), and/or adults at risk (more widely regarded as 'vulnerable adults')? Please write in either 'Yes' or 'No' in box on the right.</p>	Your answer
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A person who is barred from working with children or vulnerable adults will be breaking the law if they work or volunteer, or they attempt to work or volunteer, with those groups

(2) confirmation of your volunteer status

<p>By registering with us as a volunteer we're not entering into a legally binding contract. Neither of us intends any employment relationship to be created either now or at any time in the future.</p> <p>Please confirm you understand this by entering in 'Yes' in box on the right.</p>	Your answer
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(3) updating us on your availability

<ul style="list-style-type: none"> You agree to let us know with as much notice as possible if you ever agree a specific time to volunteer with us and then find that you can't. You agree to let us know with as much notice as possible if you cannot or no longer want to be registered with us as a volunteer. <p>Please confirm your agreement by entering in 'Yes' in box on the right.</p>	Your answer
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Your signature	<i>If you're going to send us your sign-up form by email, please type in your name here. We may ask you to sign when we meet in person</i>
Today's date	

Thank you for taking the time to complete this form, and for your interest in volunteering with us! Please return to the address below or by email

vol-coordinator@abbeycc-kilburn.org.uk

**Volunteer Coordinator, Abbey Community Centre
 222c Belsize Road, Kilburn, London NW6 4DJ**